



**D. Y. PATIL**  
DNYANPUSHPA  
VIDYA NIKETAN  
CBSE BOARD  
NAVI MUMBAI

Sector-4, C.B.D Belapur,  
Navi Mumbai - 400614.  
Tel. : 022 - 27571152  
Fax : 022 - 27571045  
E mail : dpvn.cbse@dypatil.edu

Affiliation No. : 1131018  
School Code : 30992  
Udise No. : 27211008407

Ref. No.: DPVN/CBSE/087/2024

17 February 2024

**Subject: Withdrawal Policy**

Dear Parents/Guardians,  
Greetings of the day!

The New Academic Year 2024-2025 will commence in the 1st week of April 2024. We thank you for the support extended in all our endeavours during the current academic year.

In regard to this transition from one session to the next, kindly note the following guidelines for TC/LC.

- ✓ Written application for TC/LC one month prior or one month's fee in lieu thereof is required for the withdrawal of a child from the school.
- ✓ Application must be signed by both the parents.
- ✓ Photocopy of report card / Mark sheet is required while collecting the LC/TC from school.
- ✓ If the application is given in first month of the quarter, the fee for the full quarter will be charged.
- ✓ TC/LC will be given only after clearing all dues.
- ✓ TC/LC will be given only to the applicant.
- ✓ One calendar month notice is a must for withdrawal of bus facility.

NB: Kindly refer the school almanac for details regarding the above.

Your support and cooperation are highly solicited.

Best regards

**Mrs. Ashu Rana**  
Principal  
DPVN

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Ref. No.: DPVN/CBSE/ACD/085/2024

12<sup>th</sup> February 2024

**Subject: Distribution of CBSE Board Examination Admit Cards for Grades 10**

Dear Parents/Guardians,

Greetings of the day!

With regard to the subject mentioned above, this is to inform you that the admit cards of the students appearing for the AISSE (Grade 10 Board Examination) have been released by the CBSE.

Therefore, you are requested to mandatorily report to the school with your ward on 14 Feb. 2024 as per the time-slot allotted, and clear the dues, if any, to collect the admit card of your ward.

Grade	Time to report to school
10 A	8:15 a.m.
10 B	9:15 a.m.

Kindly note that on the above-mentioned day, you will get the opportunity to attend an enlightening Career Guidance Workshop.

The admit cards will be handed over to the parents only after the workshop.

Kindly note that it is compulsory for you to accompany your ward on the above-mentioned day to collect the admit card.

Your support and cooperation are highly solicited.

Wishing all the students the very best!

With warm regards,

**Mrs Ashu Rana**  
Principal  
DPVN

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09<sup>th</sup> February 2024

**Subject: Dissolution of the PTA 2023-24**

Dear PTA Members,

Greetings of the day!

We are pleased to invite you for the concluding PTA meeting of the session 2023-24 on \_\_\_\_\_ at \_\_\_\_\_ in the school premises.

Please find below the agenda of the aforesaid meeting:

1. Providing highlights of the previous months
2. Discussion of the plans/action items for the next academic session
3. Revised book list for the session 2024-25
4. Summer camp 2024
5. Any other relevant topic
6. Dissolution of the PTA 2023-24

To accommodate everyone's availability, we are proposing the following two dates for the meeting:

- 17<sup>th</sup> February 2024, Saturday
- 24<sup>th</sup> February 2024, Saturday

We request you to kindly communicate your preferred date to the class teacher of your ward on or before 14<sup>th</sup> February 2024, Wednesday.

Your response will help us to determine the most suitable date for the meeting so that maximum participation is ensured.

We look forward to your prompt response and valued presence for a successful meeting.

Warm regards

**Mrs. Ashu Rana**  
Principal  
DPVN

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9<sup>th</sup> February 2024

**Subject: Distribution of CBSE Board Examination Admit Cards for Grades 12**

Dear Parents/Guardians,

Greetings of the day!

With regard to the subject mentioned above, this is to inform you that the admit cards of the students appearing for the AISSCE 2023-24 (Grade 12 Board Examination) have been released by the CBSE.

Therefore, you are requested to mandatorily report to the school on 12<sup>th</sup> February 2024, to collect the same.

Grade XII A (Science) : 08:30am to 09:30am

Grade XII B (Science) : 09.30am to 10.30am

Grade XII C/D (Commerce / Humanities) : 10:30am to 11:30am

Kindly note that it is compulsory for you to accompany your ward on the above-mentioned day to collect the admit card.

Please ensure that you have cleared outstanding fees of your ward in advance. If paid, kindly ignore.

Your support and cooperation are highly solicited.

Wishing all the students the very best!

With warm regards,

**Mrs Ashu Rana**  
Principal  
DPVN

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